

 深圳市深大国际认证有限公司 SHENDA INTERNATIONAL CERTIFICATION CO., LTD		版次 Edition	A/5
		文件编号 File Number	SDIC-WI-HR-013
文件名称 File Name	认证标识、认证证书、认可标识和认可证书的使用规定 Regulations on the Use of Certification Marks, Certification Certificates, Accreditation Marks, and Accreditation Certificates	生效日期 Effective Date	2026 年 2 月 6 日 February 6, 2026

**认证标识、认证证书、认可标识和认可证书
的使用规定**
**Regulations on the Use of Certification
Marks, Certification Certificates,
Accreditation Marks, and Accreditation
Certificates**

发行部门 Issuing Department:	技术审核部 Technical Audit Department	日期 Date:	2026 年 2 月 6 日 February 6, 2026
编 制 Preparation:	黄美秀 huangmeixiu	日期 Date:	2026 年 2 月 6 日 February 6, 2026
审 核 Audit:		日期 Date:	2026 年 2 月 6 日 February 6, 2026
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文 件 会 签 Document co signing				
部 门 Department	市场拓展部 Market Development Department	技术审核部 Technical Audit Department	农食认证部 Agriculture and Food Certification Department	行政人事部 Administrative and Human Resources Department
签 字 Signature				
日 期 Date	2026.2.6	2026.2.6	2026.2.6	2026.2.6

文 件 修 订 记 录 File Revision Record				
序号 Serial Number	修订日期 Revision Date	修订内容 Revision Content	修订人 Revisor	批 准 Approval
1	2018/1/3	新编制 Newly compiled	吴雅玲 Wuvaling	尹雪晨 Yinxuechen
2	2019/11/25	将“标志”修订为“标识”，更改文件名称 Revise "Sign" to "Identification" and change the file name.	吴雅玲 Wuyaling	尹雪晨 Yinxuechen
3	2020/3/12	增加 5.3 认证标识 Add 5.3 Identification.	吴雅玲 Wuyaling	尹雪晨 Yinxuechen
4	2023/5/31	更新参照文件 Update reference document.	吴雅玲 Wuyaling	尹雪晨 Yinxuechen
5	2026/2/6	按照新版认证实施规则修订 Revised in accordance with the new version of the certification implementation rules.	黄美秀 Huangmeixiu	陈海玲 Chenhailing

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1 范围 Scope

本程序规定了深大认证对认可标识和认可证书的使用规定和获证客户使用认证标识、认证证书和认可标识的使用规定。This procedure specifies the regulations for the use of accreditation logo and certificate by Shenzhen University Accreditation, as well as the regulations for the use of accreditation logo, certificate and accreditation logo by the certified customers.

2 参照文件 Reference Documents

CNAS-CC01:2015 《管理体系认证机构要求》 CNAS-CC01:2015 Requirements for bodies providing audit and certification of management systems

CNAS-CC02:2013 《产品、过程和服务认证机构要求》 CNAS-CC02:2013 Requirements for Bodies Certifying Products, Processes and Services
CNAS-R01:2023 《认可标识使用和认可状态声明规则》

CNAS-R01:2023 Rules for the Use of Accreditation Symbols and

3 职责 Responsibilities

3.1 行政人事部负责制定本规定，将本规定要求传达给获证客户，公告违反本规定的情况； The Administrative Personnel Department shall be responsible for formulating these regulations, conveying the requirements of these regulations to certificate holders, and announcing any violations of these regulations.

3.2 市场拓展部负责收集错误使用认证标识、认证证书、认可标识和认可证书的投诉信息； The Market Development Department shall be responsible for collecting complaint information regarding the incorrect use of certification marks, certification certificates, accreditation marks, and accreditation certificates.

3.3 技术审核部负责对认证标识、认证证书、认可标识和认可证书的使用情况

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进行监督和不符合使用规定的处理； The Technical Audit Department shall supervise the use of certification marks, certification certificates, accreditation marks, and accreditation certificates, and handle cases of non-compliance with usage regulations.

3.4 技术审核部在监督审核时负责对获证客户认证标识、认证证书和认可标识使用的情况进行检查。 During supervisory audits, the Technical Audit Department shall be responsible for inspecting the use of certification marks, certification certificates, and accreditation marks by certificate holders.

4 深大认证对认可标识和认可证书的使用 Use of Accreditation Marks and Certificates by SHENZHEN SHENDA INTERNATIONAL CERTIFICATION CO.,LTD. (hereinafter referred to as SDIC)

4.1 使用认可标识的通用要求 General Requirements for Using Accreditation Marks

深大认证在认可范围和有效期内按照 CNAS-R01:2023 《认可标识使用和认可状态声明规则》以及相关规定的规定使用 CNAS 认可标识或声明认可状态。否则，深大认证将不能使用认可标识或声明认可状态。在认可范围和有效期内，深大认证拥有 CNAS/IAS 认可标识的使用权，但不得转让认可标识使用权，接受 CNAS/IAS 对深大认证使用认可标识或声明认可状态的情况进行监督。

Within the scope of accreditation and during its validity period, SDIC shall use the CNAS accreditation mark or declare the accredited status in accordance with the CNAS-R01:2023 "Rules for the Use of Accreditation Marks and Declaration of Accreditation Status" and relevant requirements. Otherwise, SDIC shall not be permitted to use the accreditation mark or declare the accredited status. Within the scope of accreditation and its validity period, SDIC has the right to use the CNAS/IAS accreditation mark but shall not transfer this right. SDIC accepts CNAS/IAS supervision over its use of the accreditation mark or declaration of accredited status.

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深大认证不在与认可范围无关的其他业务中使用 CNAS/IAS 认可标识或声明认可状态，在认可范围和认可有效期内按照 CNAS-R01:2023 《认可标识使用和认可状态声明规则》的规定准确、客观的声明认可状态，不会将认可状态声明用于其他活动。

SDIC shall not use the CNAS/IAS accreditation mark or declare the accredited status in other businesses unrelated to the scope of accreditation. Within the scope of accreditation and its validity period, SDIC shall accurately and objectively declare the accredited status in accordance with the provisions of CNAS-R01:2023, and shall not use the declared accredited status for other activities.

深大认证将以认可证书上标注的机构名称或 CNAS/IAS 同意的名称使用 CNAS/IAS 认可标识或声明认可状态。SDIC shall use the CNAS/IAS accreditation mark or declare the accredited status with the institution name indicated on the accreditation certificate or a name agreed upon by CNAS/IAS.

深大认证使用 CNAS/IAS 认可标识或声明认可状态时，不会使相关方误认为 CNAS 对深大认证出具的报告或证书结果负责，或对此结果的意见或解释负责。When using the CNAS/IAS accreditation mark or declaring the accredited status, SDIC shall ensure that it does not mislead relevant parties into thinking that CNAS is responsible for the reports or certificate results issued by SDIC, or for opinions or interpretations of such results.

当认可要求发生变化，深大认证将按时完成转换，如不能按时完成转化，将不会继续使用认可标识，也不会以任何方式声明认可状态仍然有效。

If accreditation requirements change, SDIC shall complete the transition on time. If it cannot complete the transition on time, it shall not continue to use the accreditation mark or declare that the accredited status is still valid in any way.

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深大认证将按照 CNAS/IAS 处颁布的式样正确使用 CNAS/IAS 认可标识，保证 CNAS 认可标识的完整性和清晰可辨。SDIC shall use the CNAS/IAS accreditation mark correctly according to the samples issued by the CNAS/IAS Secretariat, ensuring the integrity and clear legibility of the CNAS accreditation mark

深大认证可在报告或证书、文件、办公用品、宣传品和网页等上采用印刷或图文使用 CNAS 认可标识或声明认可状态。SDIC may use the CNAS accreditation mark or declare the accredited status on reports or certificates, documents, office supplies, promotional materials, and web pages through printing or graphic use.

若深大认证被暂停认可资格，将在被暂停范围内立即停止任何关于获得 CNAS/IAS 认可的宣传，并立即停止在报告或证书、文件、办公用品、宣传品和网页等上使用 CNAS 认可标识或声明认可状态。If SDIC is suspended from accreditation, it shall immediately cease any promotion related to obtaining CNAS/IAS accreditation within the suspended scope and immediately stop using the CNAS accreditation mark or declaring the accredited status on reports or certificates, documents, office supplies, promotional materials, and web pages.

若深大认证被撤销、注销认可资格或缩小认可范围，将在 CNAS/IAS 作出撤销、注销或缩小认可范围决定之日起，在被撤销、注销认可资格或缩小认可范围内立即停止任何关于获 CNAS/IAS 认可的宣传，收回、销毁和删除一切带有 CNAS/IAS 认可标识或声明认可状态的证书、报告、文件、办公用品、宣传品和网页等。

If SDIC is revoked, canceled, or has its scope of accreditation reduced, it shall immediately cease any promotion related to obtaining CNAS/IAS accreditation within the revoked, canceled, or reduced scope from the date CNAS/IAS makes the decision to revoke, cancel, or reduce the scope of accreditation. It shall also recall, destroy, and delete all certificates, reports, documents, office supplies, promotional materials,

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and web pages bearing the CNAS/IAS accreditation mark or declaration of accredited status.

当深大认证的认可资格到期后，如未获得新的认可资格，将不会继续使用 CNAS/IAS 认可标识，也不会以任何方式声明认可状态仍然有效。When SDIC's accreditation expires and it does not obtain new accreditation, it shall not continue to use the CNAS/IAS accreditation mark or declare that the accredited status is still valid in any way.

深大认证将认可资格的暂停、注销、撤销以及认可范围的缩小等变化及相关后果及时告知受影响的客户，不得有不当延误。SDIC shall promptly inform affected customers of changes such as suspension, cancellation, revocation of accreditation qualification, and reduction of accreditation scope, as well as related consequences, without undue delay.

深大认证在认可范围内未使用 CNAS/IAS 认可标识或未声明认可状态的，也将按照 CNAS 的规定从事合格评定活动。Even if SDIC does not use the CNAS accreditation mark or declare the accredited status within the scope of accreditation, it shall still engage in conformity assessment activities in accordance with CNAS regulations.

当深大认证因使用 CNAS/IAS 认可标识或声明认可状态引起法律诉讼时，将及时通告 CNAS/IAS，根据 CNAS/IAS 需要申请 CNAS/IAS 作为第三人参与诉讼；如果采取和解、撤诉等法律行动，将经 CNAS/IAS 书面准许。If SDIC becomes involved in legal proceedings due to the use of the CNAS/IAS accreditation mark or declaration of accredited status, it shall promptly notify CNAS/IAS and apply for CNAS/IAS to participate as a third party in the litigation if required by CNAS/IAS; if legal actions such as settlement or withdrawal of the lawsuit are taken, they shall be done with CNAS/IAS's written permission.

4.2 使用认可标识的特殊要求 Special Requirements for Using the Accreditation Mark

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深大认证将在获得 CNAS/IAS 认可后，在公开文件或网站上正确宣传认可及国际互认相关知识。After obtaining CNAS/IAS accreditation, SDIC shall correctly promote knowledge related to accreditation and international mutual recognition in public documents or on its website.

深大认证将在获得 CNAS/IAS 认可后，在 CNAS/IAS 认可范围内所颁发的管理体系认证证书上使用 CNAS 认可标识和（或）声明认可状态。在 CNAS/IAS 的认可范围内，深大认证的认可状态声明表述为：经中国合格评定国家认可委员会认可。

（Accredited by China National Accreditation Service for Conformity Assessment）与认可注册号。After obtaining CNAS/IAS accreditation, within the scope of CNAS/IAS accreditation, SDIC shall use the CNAS/IAS accreditation mark and/or declare the accredited status on the management system certification certificates it issues. Within the scope of CNAS/IAS accreditation, the statement of SDIC's accredited status shall be: "Accredited by China National Accreditation Service for Conformity Assessment" along with the accreditation registration number.

深大认证在获得认可后，在 CNAS/IAS 认可的范围内，如果客户希望颁发的管理体系认证证书不带 CNAS/IAS 认可标识和（或）不声明认可状态，客户必须向深大认证和 CNAS 说明理由。如果深大认证和 CNAS/IAS 均认为客户的理由是合理的，并可接受，可以作为例外。此情况下深大认证所颁发的不带 CNAS/IAS 认可标识和（或）不声明认可状态的管理体系认证证书仍被视为在 CNAS 认可范围内。

After obtaining accreditation, within the scope of CNAS/IAS accreditation, if a client wishes to issue a management system certification certificate without the CNAS/IAS accreditation mark and/or without declaring the accredited status, the client must explain the reasons to SDIC and CNAS/IAS. If both SDIC and CNAS/IAS consider the client's reasons to be reasonable and acceptable, they can make an exception. In such cases, the management system certification certificate issued by SDIC without the CNAS/IAS accreditation mark and/or without

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declaring the accredited status is still regarded as being within the scope of CNAS/IAS accreditation.

如果深大认证获得包括 CNAS/IAS 等多个认可机构认可，在同一认可范围内，深大认证决定颁发带有其中一个或多个认可标识和（或）认可状态声明的管理体系认证证书。深大认证将识别出认证标准的差异性，对于有差异性的认证标准，深大认证不会将 CNAS/IAS 认可标识和（或）认可状态声明与其他认可机构的认可标识和（或）认可状态声明使用在同一张管理体系认证证书上。

If SDIC obtains accreditation from multiple accreditation bodies including CNAS/IAS, within the same scope of accreditation, SDIC decides to issue management system certification certificates with one or more accreditation marks and/or statements of accredited status. SDIC shall identify the differences in certification criteria. For certification criteria with differences, SDIC shall not use the CNAS/IAS accreditation mark and/or statement of accredited status together with the accreditation marks and/or statements of accredited status from other accreditation bodies on the same management system certification certificate.

深大认证在使用 CNAS/IAS 认可标识和（或）声明认可状态时，将与本机构的名称或标识在同一个页面上。When using the CNAS/IAS accreditation mark and/or declaring the accredited status, SDIC shall place them on the same page as the name or logo of the institution.

当深大认证获得 CNAS/IAS 认可时，将不会允许获得认证的组织将 CNAS/IAS 认可标识和（或）认可状态声明用于产品或产品包装上。When SDIC obtains CNAS/IAS accreditation, it shall not allow organizations that have obtained certification to use the CNAS/IAS accreditation mark and/or statement of accredited status on products or product packaging.

深大认证在 CNAS/IAS 认可标识使用或认可状态声明将不会使相关方误认为 CNAS 对获得认证的特定管理体系、产品、过程、服务或人员等进行了批准。The

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use of the CNAS/IAS accreditation mark and/or statement of accredited status by SDIC shall not mislead relevant parties into thinking that CNAS has approved the specific management system, product, process, service, or personnel that has obtained certification.

4.3 国际互认联合认可标识的使用要求 Requirements for the Use of Joint Accreditation Logo for International Mutual Recognition

深大认证在获得 CNAS/IAS 认可后，将在 CNAS/IAS 与 IAF 和 ILAC 签署的多边互认协议领域内使用国际互认联合认可标识。After obtaining CNAS accreditation, SDIC will use the joint accreditation logo for international mutual recognition within the multilateral mutual recognition agreement areas signed between CNAS/IAS and IAF and ILAC.

深大认证在与 CNAS 秘书处签署《IAF-MLA/CNAS 国际互认联合认可标识使用协议》后，才能使用相关标识。SDIC can only use the relevant logo after signing the "IAF-MLA/CNAS Joint Accreditation Logo Use Agreement" with the CNAS Secretariat.

深大认证将遵循 CNAS 以与徽标结合（国际互认联合徽标）的方式使用国际互认标识。国际互认联合认可标识可用于报告、证书、公开出版物、文件、办公用品、宣传品、网页宣传等，可采用印刷和电子图文等方式使用。SDIC will follow the way that CNAS uses the international mutual recognition logo in combination with the emblem (joint international mutual recognition emblem). The joint accreditation logo for international mutual recognition can be used for reports, certificates, public publications, documents, office supplies, promotional materials, webpage promotions, etc., and can be used in both printed and electronic graphic ways.

深大认证将不会提及或暗示 IAF、ILAC 和 CNAS 对我司活动负责。SDIC shall not mention or imply that IAF, ILAC, and CNAS are responsible for the activities of our company.

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深大认证将确保 IAF-MLA/CNAS/IAS 标识与公司名称和/或公司徽标在同一页面上，并且大小相近。SDIC shall ensure that the IAF-MLA/CNAS/IAS logo is on the same page as the company's name and/or company emblem, and the sizes are similar.

深大认证不允许获证组织使用 IAF-MLA/CNAS/IAS 标识或 IAF-MLA 国际互认标识。SDIC does not allow certified organizations to use the IAF-MLA/CNAS/IAS logo or the IAF-MLA international mutual recognition logo.

4.4 认可证书使用要求 Requirements for the Use of Accreditation Certificates

深大认证在向客户展示认可证书时将确保认可证书在有效期内，在单独使用认可证书的部分文件时，将准确地表述认可状态和认可范围，避免产生误导或歧义。When presenting the accreditation certificate to clients, SDIC shall ensure that the accreditation certificate is within its valid period. When using parts of the documents of the accreditation certificate individually, it shall accurately describe the accredited status and scope to avoid misleading or ambiguity.

当深大认证的名称、地址等发生变化时，将向 CNAS/IAS 提出变更申请，并换发认可证书；当认可范围发生变化时，待 CNAS 增发或重新公布认可范围，深大认证将使用新的认可证书。When there are changes in the name, address, etc. of SDIC, it shall submit a change application to CNAS/IAS and replace the accreditation certificate; when the scope of accreditation changes, SDIC shall use the new accreditation certificate after CNAS issues or republishes the scope of accreditation.

深大认证可在公开出版物、文件、宣传品、网页等载体上展示认可证书及其认可范围，确保清晰可辨。SDIC can display the accreditation certificate and its scope on public publications, documents, promotional materials, web pages, and other carriers to ensure clear visibility.

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若深大认证被撤销或注销认可资格，深大认证将立即交还认可证书。If SDIC is revoked or canceled as an accredited qualification, SDIC shall immediately return the accreditation certificate.

4.5 认证证书内容应真实、准确、无产生误导，并包括以下内容：4.5 The content of the certification certificate should be true, accurate and non-misleading, and include the following:

(1) 获证组织名称、统一社会信用代码、注册地址、认证范围所覆盖的经营地址。若认证的管理体系覆盖多场所，应表述认证所覆盖的所有场所的地址信息；

注：认证证书中可不包括临时场所，当在认证证书上展示临时场所时，应注明这些场所为临时场所。

(2) 获证组织管理体系所覆盖的产品、活动、服务的范围；包括每个场所相应的认证范围，且没有误导或歧义（适用时）；

(3) 认证依据的认证标准所采用的当时有效版本的完整标准号；

(4) 认证证书签发日期和有效截止日期，认证证书应注明：获证组织必须定期接受监督审核并经审核合格此证书方继续有效的提示信息；

(5) 认证证书编号（或唯一的识别代码）；

(6) 认证机构名称、地址；

(7) 认证标志、相关的认可标识及认可注册号（适用时）；

(8) 认证证书信息及认证证书状态的查询途径。

(1) Name of the certified organization, unified social credit code, registered address, and business address covered by the certification scope. If the certified QMS covers multiple locations, the address information of all locations covered by the certification should be stated;

Note: Temporary locations may not be included in the certification certificate. When temporary locations are displayed on the certification

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certificate, it should be noted that these locations are temporary locations.

(2) The scope of products, activities, and services covered by the certified organization's QMS; including the corresponding certification scope for each location, without misleading or ambiguity (when applicable);

(3) The complete standard number of the then valid version of the certification standard GB/T19001/ISO9001 adopted by the certification;

(4) The certification certificate issuance date and validity expiration date. The certification certificate should indicate: the certified organization must undergo regular supervision and audits and must pass the audits before the certificate can continue to be valid;

(5) Certification certificate number (or unique identification code);

(6) Name and address of certification body;

(7) Certification mark, relevant accreditation mark and accreditation registration number (when applicable);

(8) Query methods for certification certificate information and certification certificate status.

5 获证客户对认证标识、认证证书、认可标识的使用 Usage of Certification Logo, Certificate, and Accreditation Logo by Certified Clients

5.1 在认可范围内的获证客户 Certified Clients within the Accreditation Scope

1) 深大国际认证公司的管理体系认证证书、标识及认可机构的认可标识仅能由获证客户在证书有效期内使用（暂停期应停止使用），获证客户不得直接或间接将证书及有关标识转让给其它任何第三方使用。The management system certification certificates, logos, and accreditation body's accreditation

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logos of SDIC can only be used by the certified clients within the valid period of the certificate (use should be stopped during the suspension period), and the certified clients shall not directly or indirectly transfer the certificate and relevant logos to any third party for use.

2) 深大国际认证公司的管理体系认证标识及认可机构的认可标识不能在产品上（包括到最终用户的包装、说明书等）直接使用，也不能用来暗示产品实物的质量得到了深大国际认证公司的认证或认可机构的认可。同时不允许在引用管理体系认证资格时，暗示深大国际认证公司对产品（包括服务）或过程进行了认证。深大国际认证公司的认证标识不能使用于实验室检测、校准或检查的报告上。

The management system certification logos and accreditation body's accreditation logos of SDIC cannot be directly used on products (including packaging and instructions for end-users, etc.), nor can they be used to imply that the physical quality of the product has been certified or accredited by SDIC or the accreditation body. At the same time, it is not allowed to imply that SDIC has certified the product (including services) or process when citing the management system certification qualification. The certification logo of SDIC cannot be used on laboratory test, calibration, or inspection reports.

3) 如需使用深大国际认证公司认可机构的认可标识，必须与深大国际认证公司的认证标识紧密排列、一起使用。If it is necessary to use the accreditation logo of SDIC's accreditation body, it must be closely arranged and used together with the certification logo of SDIC.

4) 认证证书、认证标识和认可标识在有效期内，只要未收到深大国际认证公司暂停或撤销的通知，可作为以下用途：Certification certificates, certification marks, and accreditation marks are valid for the following purposes as long as they have not received notice of suspension or revocation from Shenzhen International Certification Company:

a) 在投标及业务洽谈时出示证书，作为有关管理体系合格的证明；Present

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certificates during bidding and business negotiations as proof of compliance with relevant management systems;

b) 在广告、公开出版物或促销材料等印刷品中使用管理体系认证证书影印件，但证书影印件只能与证书覆盖范围配套使用。Use a photocopy of the management system certification certificate in printed materials such as advertisements, public publications, or promotional materials, but the photocopy of the certificate can only be used in conjunction with the scope covered by the certificate.

c) 在信函、信封、商业名片或促销材料中宣传其管理体系获得认证时使用认证标识，但与标识共同出现的企业地址必须是证书上出现的地址，且必须在认证标识下以清晰可见的方式说明是管理体系获得认证，并注明认证所依据的标准和证书号。如宣传涉及到产品，则必须是管理体系认证证书覆盖范围内的产品。When promoting the certification of its management system in letters, envelopes, business cards, or promotional materials, the certification mark must be used, but the enterprise address that appears together with the mark must be the address on the certificate, and it must be clearly and visibly stated under the certification mark that the management system has been certified, and the standard and certificate number on which the certification is based must be indicated. If the promotion involves products, they must be within the scope of the management system certification certificate.

5) 标识可以以任何尺寸复制，但必须保持标识的正确性和完整性。The logo can be reproduced in any size, but the correctness and integrity of the logo must be maintained.

6) 如在广告材料、促销材料中发现管理体系认证证书与证书没有覆盖到的产品同时使用，且证书文字不能辨认；或在信函、名片上使用认证标识的同时出现了管理体系认证证书上未出现的地址；或使用标识的同时未注明认证标准和证书号；或在宣传管理体系证书未覆盖到的产品时使用了认证标识，或认可、认证标识不完整

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使用；或其它深大国际认证公司认为不可接受的证书及标识使用等情况均属于滥用。

If the management system certification certificate and products not covered by the certificate are found to be used together in advertising materials or promotional materials, and the certificate text is illegible; or when using the certification logo on letters or business cards, addresses not appearing on the management system certification certificate appear at the same time; or if the certification standard and certificate number are not indicated when using the logo; or when using the certification logo when promoting products not covered by the management system certificate, or when using incomplete accreditation and certification logos; or other situations that SDIC deems unacceptable, they all belong to misuse.

7) 证书、认证标识和认可标识的使用情况属于每次监督审核和再认证审核的必查内容。The use of certificates, certification logos, and accreditation logos is a compulsory item for each surveillance audit and re-certification audit.

8) 认证机构发现获证组织未正确使用认证证书和认证标志的，应当要求获证组织立即采取有效纠正措施，并跟踪监督纠正情况。深大国际认证公司将根据违反规定的严重性和造成的影响进行下列处理： If the certification body discovers that the certified organization has not correctly used the certification certificate and certification mark, it shall require the certified organization to take effective corrective measures immediately and track and supervise the correction situation. SDIC will carry out the following actions based on the seriousness and impact of the violation:

a) 向违反规定的获证客户发出通知，要求其立即停止滥用，并在规定的场合作出更正声明；必要时，可在公司网站上公告其违反规定的行为。 Send a notice to the certified client who violates the regulations, requesting it to

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immediately stop misusing and make a correction statement on appropriate occasions; if necessary, announce its violation on the company's website

b) 经提出后未在规定时间内纠正，可撤销/注销其管理体系认证证书。 If not corrected within the specified time after being proposed, its management system certification certificate may be revoked/canceled.

5.2 不在认可范围内的获证客户 Certified Clients not within the Accreditation Scope

不在认可范围内的获证客户不得使用认可标识, 使用认证标识和认证证书的要求同 5.1 的要求。 Certified clients not within the accreditation scope shall not use the accreditation logo. The requirements for using the certification logo and certification certificate are the same as those in 5.1.

5.3 认证标识 Certification Logo

5.3.1 认证标识

深大认证在认证证书上使用的认证标识如下： The certification logo used by SDIC on the certification certificate is as follows:



5.3.2 认证标志

自行制定的认证标志的式样、文字和名称，不得违反法律、行政法规的规定，不得与国家统一的自愿性认证标志或其他认证机构自行制定并公布的认证标志相同或者近似，不得妨碍社会管理，不得有损社会道德风尚。

The style, text and name of the certification mark independently formulated by the certification agency shall not violate the provisions

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of laws and administrative regulations, shall not be the same as or similar to the national unified voluntary certification mark or the certification marks independently formulated and published by other certification agencies, shall not hinder social management, and shall not harm social morals.

深大认证暂不使用认证标志，未涉及此认证项目的认证标志，不允许获证组织以任何方式在相关宣传、服务过程使用该认证标志。SDIC shall not use the certification mark for the time being. For certification marks corresponding to certification projects not involved herein, certified organizations are not permitted to use such certification marks in any form in relevant publicity and service activities.

附件：Attachment:

关于认证证书及标识使用要求 Regarding the Use Requirements of Certification Certificates and Logos

尊敬的客户：Dear Customer,

为保障您的利益及权责，确保您在获证后正确使用认证证书及标识，请务必仔细阅读以下关于关于认证证书及标识使用要求，并在合法 合规的情况下使用证书及标识：To protect your interests and responsibilities, and to ensure that you use the certification certificate and logo correctly after being certified, please carefully read the following requirements regarding the use of certification certificates and logos, and use the certificate and logo in a legal and compliant manner:

1) 深圳市深大国际认证有限公司的管理体系认证证书、标识及认可 机构的认可标识仅能由获证客户在证书有效期内使用（暂停期应停止使用），获证客户不得直接或间接将证书及有关标识转让给其它任何 第三方使用。The management system certification certificates, logos, and accreditation body's accreditation

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logos of SDIC. can only be used by the certified clients within the valid period of the certificate (use should be stopped during the suspension period), and the certified clients shall not directly or indirectly transfer the certificate and relevant logos to any third party for use.

2) 深圳市深大国际认证有限公司的管理体系认证标识及认可机构的 认可标识不能在产品上（包括到最终用户的包装、说明书等）直接使用，也不能用来暗示产品实物的质量得到了深圳市深大国际认证有限 公司的认证或认可机构的认可。同时不允许在引用管理体系认证资格时，暗示深圳市深大国际认证有限公司对产品（包括服务）或过程进行了认证。深圳市深大国际认证有限公司的认证标识不能使用于实验室检测、校准或检查的报告上。

The management system certification logos and accreditation body's accreditation logos of SDIC. cannot be directly used on products (including packaging and instructions for end-users, etc.), nor can they be used to imply that the physical quality of the product has been certified or accredited by SDIC. or the accreditation body. At the same time, it is not allowed to imply that SDIC. has certified the product (including services) or process when citing the management system certification qualification. The certification logo of SDIC. cannot be used on laboratory test, calibration, or inspection reports.

3) 如需使用深圳市深大国际认证有限公司认可机构的认可标识，必须与深圳市深大国际认证有限公司的认证标识紧密排列、一起使用。If it is necessary to use the accreditation logo of SDIC.'s accreditation body, it must be closely arranged and used together with the certification logo of SDIC.

4) 认证证书、认证标识和认可标识在有效期内，只要未收到深圳市深大国际认证有限公司暂停或撤销的通知，可作为以下用途：During the valid period, as long as no suspension or revocation notice has been received from SDIC., the certification certificate, certification logo, and accreditation logo can be used for the following purposes:

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a) 在投标及业务洽谈时出示证书，作为有关管理体系合格的证明；是管理体系认证证书覆盖范围内的产品。 Presenting the certificate as proof of the qualified management system during bidding and business negotiations;

b) 在广告、公开出版物或促销材料等印刷品中使用管理体系认证证书影印件，但证书影印件只能与证书覆盖范围配套使用。 Using photocopies of the management system certification certificate in printed materials such as advertisements, public publications, or promotional materials, but the photocopy of the certificate can only be used in conjunction with the scope covered by the certificate.

c) 在信函、信封、商业名片或促销材料中宣传其管理体系获得认证时使用认证标识，但与标识共同出现的企业地址必须是证书上出现的地址，且必须在认证标识下以清晰可见的方式说明是管理体系获得认证，并注明认证所依据的标准和证书号。如宣传涉及到产品，则必须

When announcing in letters, envelopes, business cards, or promotional materials that its management system has been certified, using the certification logo, but the corporate address appearing together with the logo must be the address on the certificate, and it must be clearly stated below the certification logo in a clearly visible manner that the management system has been certified, along with the certification standard and certificate number. If the promotion involves products, they must be within the scope covered by the management system certification certificate.

5) 标识可以按照尺寸比例复制，但必须保持标识的正确性和完整性。 The logo can be reproduced in proportion to its size, but the correctness and integrity of the logo must be maintained.

6) 如在广告材料、促销材料中发现管理体系认证证书与证书没有覆盖到的产品同时使用，且证书文字不能辨认；或在信函、名片上使用认证标识的同时出现了管理体系认证证书上未出现的地址；或使用标识的同时未注明认证标准和证书号；或

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在宣传管理体系证书未覆盖到的产品时使用了认证标识，或认可、认证标识不完整使用；或其它深 圳市深大国际认证有限公司认为不可接受的证书及标识使用等情况均属于滥用。

If the management system certification certificate and products not covered by the certificate are found to be used together in advertising materials or promotional materials, and the certificate text is illegible; or when using the certification logo on letters or business cards, addresses not appearing on the management system certification certificate appear at the same time; or if the certification standard and certificate number are not indicated when using the logo; or when using the certification logo when promoting products not covered by the management system certificate, or when using incomplete accreditation and certification logos; or other situations that SDIC. deems unacceptable, they all belong to misuse.

7) 证书、认证标识和认可标识的使用情况属于每次监督审核和再认证审核的必查内容。The use of certificates, certification logos, and accreditation logos is a compulsory item for each surveillance audit and re-certification audit.

8) 如深圳市深大国际认证有限公司从监督审核、再认证或其它渠道得到表明获证客户有滥用证书和标识的证据，深圳市深大国际认证有限公司将根据违反规定的严重性和造成的影响进行下列处理：If SDIC. obtains evidence from surveillance audits, re-certification, or other channels that certified clients have misused certificates and logos, SDIC. will deal with them according to the severity of the violation and the impact caused as follows:

a) 向违反规定的获证客户发出通知，要求其立即停止滥用，并在规定的场合作出更正声明；必要时，可在公司网站上公告其违反规定的行为。Send a notice to the certified client who violates the regulations, requesting it to

 深圳市深大国际认证有限公司 SHENDA INTERNATIONAL CERTIFICATION CO., LTD		版次 Edition	A/5
		文件编号 File Number	SDIC-WI-HR-013
文件名称 File Name	认证标识、认证证书、认可标识和认可证书的使用规定 Regulations on the Use of Certification Marks, Certification Certificates, Accreditation Marks, and Accreditation Certificates	生效日期 Effective Date	2026 年 2 月 6 日 February 6, 2026

immediately stop misusing and make a correction statement on appropriate occasions; if necessary, announce its violation on the company's website.

b) 经提出后未在规定时间内纠正，可撤销/注销其管理体系认证证书 If not corrected within the specified time after being proposed, its management system certification certificate may be revoked/canceled.

9) 深大认证在认证证书上使用的认证标识如下：The certification logo used by SDIC on the certification certificate is as follows:



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SHENZHEN SHENDA INTERNATIONAL CERTIFICATION CO.,LTD