
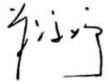



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暂停、撤销、注销、扩大、缩小和终止认证程序

Suspension, revocation, expansion, reduction and termination of certification procedures

发行部门 Issuing Department:	技术部 Technology Department	日期 Date:	2025年11月4日 November 4, 2025
编制 Preparation:	黄美秀 Huangmeixiu	日期 Date:	2025年11月4日 November 4, 2025
审核 Audit:		日期 Date:	2025年11月4日 November 4, 2025
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文件会签 Document countersigning				
部 门 department	市场拓展部 Market Development Department	审核部 Audit Department	技术部 Technology Department	行政人事部 Administrative and Human Resources Department
签 字 signature				
日 期 date	2025.11.4	2025.11.4	2025.11.4	2025.11.4

文件修订记录 Document Revision History				
序号 Serial number	修订日期 Revision Date	修订内容 Revisions	修订人 Revised by	批准 approve
1	2018/1/3	统一格式，增加服务认证的内容。Unify the format and add content for service authentication.	林泽航	尹雪晨
2	2019/11/26	增加 4.3 暂停恢复程序、增加终止认证资格证的流程 Added 4.3 Suspension and Restoration Procedures and added the process of terminating the certification	林泽航	尹雪晨
3	2021/4/15	依据 CNCA-N-007: 2021 《食品安全管理体系认证实施规则》修订 Revised in accordance with CNCA-N-007:2021 "Food Safety Management System Certification Implementation	夏治明 Xizhiming	陈海玲 Chenhailing
4	2023.5.10	增加产品认证信息 Add product certification information	黄美秀 Huangmeixiu	尹雪晨 Yinxuechen
5	2023/12/21	更新参照文件 Update reference files	黄美秀 Huangmeixiu	尹雪晨 Yinxuechen
6	2025/10/21	依据新版本质量认证规则修订	黄美秀 Huangmeixiu	蒋汶婷 Jianwenjing

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1 范围 Scope

1.1 本程序规定了公司对管理体系认证/注册的扩大、缩小、暂停、撤销、注销有关规定。适用于管理体系认证/注册的管理活动 This procedure stipulates the company's regulations on the expansion, reduction, suspension and revocation of management system certification/registration. It is applicable to the management activities of management system certification/registration.

1.2 本程序规定了公司对服务认证的终止、缩小、暂停、撤销、注销有关规定。适用于服务认证的管理活动 This procedure stipulates the company's provisions for termination, reduction, suspension or revocation of service certification. Applicable to the management activities of service certification.

1.3 本程序规定了公司对产品认证的终止、缩小、暂停、撤销、注销有关规定。适用于产品认证的管理活动。 This Procedure stipulates the relevant provisions of the company regarding the termination, reduction, suspension, withdrawal, and cancellation of product certification. It applies to the management activities of product certification.

2 参照文件 Reference Documents

CNAS-CC01:2015 《管理体系认证机构要求》


CNAS-CC01:2015 Requirements for bodies providing audit and certification of management systems

CNAS-CC02:2013 《产品、过程和服务认证机构要求》

CNAS-CC02:2013 Requirements for Bodies Certifying Products, Processes and Services

CNAS-CC180:2023 《食品安全管理体系认证机构要求》

CNAS-CC180:2023 Accreditation scheme for FSMS certification bodies

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CNCA-N-007: 2021 《食品安全管理体系认证实施规则》

Food Safety Management System Certification Implementation Rules

CNCA-N-001:2021 《危害分析与关键控制点（HACCP）体系认证实施规则》

CNCA-N-001:2021 Hazard Analysis and Critical Control Points (HACCP) System Certification Implementation Rules

CNCA-N-009:2025 《有机产品认证实施规则》

CNCA-N-009:2025 Implementation Rules for Organic Product Certification

《有机产品认证管理办法》 Measures for the Certification of Organic Products

3. 职责 Responsibilities

3.1 公司总经理负责对注册状态的变更审批 The general manager of the company is responsible for approving changes in registration status.

3.2 审核部负责对本程序的实施 The Audit Department is responsible for the implementation of this procedure.

3.2.1 审核部方案管理人员负责及时办理管理体系认证证书暂停、撤销、注销和扩大缩小认证的手续和服务认证的终止、缩小、暂停、撤销、注销的手续。每月整理已暂停或终止证书的企业名单，对即将暂停到期的企业，要及时联系，了解情况，需要办理撤销证书手续时要及时办理 The program management personnel of the Audit Department are responsible for timely handling the procedures for suspension, revocation and expansion and reduction of management system certification and termination, reduction, suspension or revocation of service certification. The list of enterprises whose certificates have been suspended or terminated shall be sorted out monthly. For enterprises whose suspension is about to expire, timely contact shall be made to understand the situation and timely handle the procedures for revoking certificates when necessary.

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通过网站或者其他方式公开暂停、撤销、注销认证证书的信息，暂停、撤销、注销认证证书之日起 2 个工作日内，按规定程序和要求将相关信息报送国家认监委。根据暂停的原因和性质确定暂停期限，暂停期限最长不得超过 6 个月。

3.2.2 审核部经理或副经理于每月最后一周，检查证书终止、暂停、撤销、注销的办理情况，确保不遗漏
 The Audit Department Manager or Deputy Manager shall check the status of certificate termination, suspension and revocation in the last week of each month to ensure that nothing is missed.

4 管理体系认证 / 注册的暂停 Suspension of management system certification/registration

4.1 当获证客户出现下列情况之一者，可决定暂停其管理体系认证/注册资格
 If a certified client encounters any of the following situations, we may decide to suspend its management system certification/registration qualification:

4.1.1 获证客户主动提出暂停
 The certified customer takes the initiative to request suspension;

4.1.2 获证客户不同意按要求的时间间隔实施监督或再认证审核
 The certified client does not agree to conduct surveillance or recertification audits at the required intervals;

4.1.3 获证客户对监督检查中发现的不符合项未按规定时间采取纠正措施且无合理原因
 The certified customer fails to take corrective measures within the prescribed time for non-conformities found during the supervision and inspection without reasonable reasons;

4.1.4 获证客户未及时缴纳有关审核的费用且经指出后不予纠正
 The certified client fails to pay the relevant audit fees in a timely manner and does not correct the situation after being pointed out;

4.1.5 获证客户的管理体系持续或严重不能满足认证要求，包括管理体系有效性的要求
 The management system of the certified client fails to meet the certification requirements continuously or seriously, including the requirements for the effectiveness of the management system;

4.1.6 认证准则更改后，获证客户不能确保符合新的认证要求
 After the certification criteria are changed, the certified client cannot ensure

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compliance with the new certification requirements.

4.1.7 获证组织未履行认证合同义务的 The certified organization fails to perform its obligations under the certification contract;

4.1.8 获证组织发生食品安全事故、市场监督管理部门抽查产品和食品安全生产规范体系检查不合格等情况，尚不需立即撤销认证证书的；（FSMS适用） If a food safety accident occurs to the certified organization, or the market supervision and management department conducts random inspections of products and food safety production standard system and fails to meet the standards, it is not necessary to immediately revoke the certificate; (FSMS applicable)

4.1.9 获证组织的食品安全管理体系或相关产品不符合认证依据，不需要立即撤销认证证书的；（FSMS适用） The food safety management system or related products of the certified organization do not meet the certification basis, and there is no need to immediately revoke the certificate; (FSMS applicable)

4.1.10 获证组织未按要求对信息进行通报的；（FSMS适用） The certified organization fails to report the information as required; (FSMS applicable)


4.1.11 获证组织未按规定使用认证证书的；（HACCP适用） The certified organization fails to use the certification certificate in accordance with regulations; (HACCP applicable)

4.1.12 获证组织无正当理由连续两次不接受不通知现场审核的；（HACCP适用） The certified organization, without justifiable reason, consecutively fails to accept on-site audits without notifying the certification body for two times; (HACCP applicable)

4.1.13 其他应暂停认证证书的 Other reasons why the certification should be suspended.


4.2 暂停程序 Suspension Procedure

当获证客户出现4.1的情况时，由客服或审核部确认暂停理由后，经部门经理同意并向技术部提出证状态变更审批申请，由技术部评审后转入行政人事部进行办理公司发文，经总经理审批后，下发暂停管理体系认证证书的通知给被暂停管理体系认证证书的组织。应明确暂停的起始日期和暂停期限。并同时指出暂停期和恢复认证/注

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册所需具备的条件。对以上条款中发生的情况暂停期为不超过六个月。暂停期间，公司应以适当方式公开暂停认证证书的信息，明确暂停的起始日期和暂停期限，并声明在暂停期间获证组织不得以任何方式使用认证证书、认证标识或引用认证信息。对FSMS和HACCP，暂停期限不超过6个月。在暂停期间，获证组织的食品安全管理体系认证暂时无效。我机构将在获证组织完成对造成暂停的不符合的纠正和纠正措施进行确认后，恢复被暂停的认证。如果获证组织未能在我机构规定的时限内完成对不符合的纠正和纠正措施，我机构将撤销或缩小其认证范围。

When the certified customer encounters the situation described in 4.1 , after the customer service or audit department confirms the reason for suspension, the department manager agrees and submits an application for approval of the certificate status change to the technical department. After the technical department reviews it, it is transferred to the administrative personnel department for processing. The company issues a document, and after approval by the general manager, a notice of suspension of the management system certification certificate is issued to the organization whose management system certification certificate is suspended. At the same time, the suspension period and the conditions required for restoration of certification/registration are indicated. The suspension period for the situations mentioned in the above clauses shall not exceed six months. During the suspension period, the company shall disclose the information of the suspension certificate in an appropriate manner, clearly state the start date and suspension period of the suspension, and declare that the certified organization shall not use the certification certificate, certification mark or quote the certification information in any way during the suspension period. For FSMS and HACCP, the suspension period shall not exceed 6 months. During the suspension period, the food safety management system certification of the certified organization is temporarily invalid. Our agency will restore the suspended certification after the certified organization completes the correction and corrective measures of the non-conformity that caused the suspension. If the certified organization fails to complete the correction and

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corrective measures of the non-conformity within the time limit specified by our agency, our agency will revoke or reduce the scope of its certification.

4.3 暂停恢复程序Pause and resume procedure


暂停期间，该获证客户可申请恢复认证/注册，公司将对其进行评审以决定是否可以恢复认证/注册。审核部应当根据客户暂停的理由，确认对其进行评审的方式，评审方式包括文件评审以及现场审核。

During the suspension period, the certified customer may apply for reinstatement of certification/registration, and the company will conduct an assessment to determine whether the certification/registration can be reinstated. The Audit Department shall confirm the method of assessment based on the reasons for the customer's suspension, which includes document review and on-site audit.

4.3.1 针对获证客户出现本文4.1.1、4.1.10、4.1.13的情况造成证书暂停，审核部在暂停恢复前应重点关注客户主动申请暂停的原因，当出现由于客户体系发生重大变更、出现质量/环境/安全事故或受到行政处罚等原因主动暂停，在暂停恢复前应采用现场审核方式进行评审。If the certificate of a certified customer is suspended due to the situations in 4.1.1, 4.1.10 and 4.1.11 of this article, the Audit Department should focus on the reasons why the customer actively applied for suspension before resuming the suspension. When the customer actively suspends the certificate due to major changes in the customer system, quality /environmental/safety accidents or administrative penalties, an on-site audit should be conducted before resuming the suspension.

4.3.2 当获证客户出现本文4.1.2、4.1.6的情况造成证书暂停，审核部可在暂停期间考虑按照监督审核策划现场审核When a certified client encounters the situations in 4.1.2 and 4.1.6 of this article and causes the certificate to be suspended, the Audit Department may consider conducting an on-site audit in accordance with the supervisory audit plan during the suspension period.

4.3.3 当获证客户出现本文4.1.3、4.1.11的情况造成证书暂停，审核部应根据不符

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合的类型和违规情节的严重性确认评审方式，针对一般不符合项可采用文件评审，针对严重不符合项应采用现场审核的方式进行评审 When a certified customer encounters the situation described in 4.1.3 and 4.1.11 of this article and the certificate is suspended , the Audit Department shall confirm the review method based on the type of non-conformity and the gravity of the violation circumstances. For general non-conformities, document review may be used, and for serious non-conformities, on-site audit shall be used.

4.3.4 当获证客户出现本文4.1.4的情况造成证书暂停，由客服部通过文件评审方式确认其重新缴费的依据，无需进行现场审核 When the certified customer's certificate is suspended due to the situation described in 4.1.4 of this article , the customer service department will confirm the basis for re-payment through document review without the need for on-site audit.

4.3.5 当获证客户出现本文4.1.5、4.1.7、4.1.8、4.1.9、4.1.12的情况造成证书暂停，审核部应当通过现场审核方式重新确认其体系运行的满足情况，此种情况审核应当覆盖标准全部条款 When the certified customer's site encounters situations in 4.1.5, 4.1.7, 4.1.8, 4.1.9 and 4.1.12 of this document and causes the certificate to be suspended , the Audit Department shall reconfirm the compliance of the system operation through on-site audit. Such audit shall cover all clauses of the standard.

当获证客户申请恢复认证/注册后，由客服或审核部按照其暂停情况进行评审后，经部门经理同意并向技术部提出证状态变更审批申请，由技术部评审后转入行政人事部进行办理暂停恢复的办理，同时更新其证书状态 When a certified customer applies for resumption of certification/ registration , the customer service or audit department will review the suspension situation, and with the approval of the department manager, submit an application for approval of certificate status change to the technical department. After review by the technical department, the application will be transferred to the administrative personnel department for processing of suspension and resumption, and the certificate status will be updated at the same time.

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5 管理体系认证 / 注册的撤销 Withdrawal of management system certification/registration

5.1 获证客户出现下列情况之一者，经公司总经理批准，将撤销获证组织管理体系认证/注册资格
 If a certified customer has any of the following circumstances, the certified organization's management system certification/registration qualification will be revoked upon approval by the company's general manager:

5.1.1 获证客户主动提出撤销
 The certified customer takes the initiative to request cancellation;

5.1.2 被公司暂停其管理体系认证/注册后，在暂停期内仍未提出申请恢复，或虽提出申请，但经检查仍未能按规定的要求采取有效的纠正措施
 After the company suspends its management system certification/registration, it still fails to apply for reinstatement during the suspension period, or although it has applied, it still fails to take effective corrective measures in accordance with the specified requirements after inspection;

5.1.3 获证客户将其管理体系认证证书转让或变相转让给其他单位使用
 The certified client transfers or transfers in disguise its management system certification to other units for use;

5.1.4 获证客户滥用认证、认可标志，不按相关规定正确引用和宣传获得的认证信息，造成严重影响或后果，或者认证机构已要求其纠正但超过2个月仍未纠正的
 The certified client abuses the certification and accreditation marks, fails to correctly quote and publicize the certification information obtained in accordance with relevant regulations, causing serious impact or consequences, or the certification body has required it to correct the problem but has not corrected it for more than 2 months.。

5.1.5 获证客户在证书有效期内且在证书覆盖范围内，发生重大环境事故/重大职业健康安全事故，且未采取纠正措施
 A major environmental accident/major occupational health and safety accident occurs to the certified customer during the validity period of the certificate and within the scope of the certificate, and no corrective measures are taken;

5.1.6 获证客户不按规定交纳费用，并不予纠正
 If the certified customer

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fails to pay the fees as required, no correction will be made;

5.1.7 发生公司与获证客户合同中特别规定的其他构成撤销获证客户管理体系认证/注册的情况Any other circumstances that constitute revocation of the certified customer's management system certification/registration as specifically provided for in the contract between the Company and the certified customer occur.

5.1.8 被国家质量监督检验检疫总局列入质量信用严重失信企业名单。被执法监管部门认定存在严重违法失信行为的Listed in the list of enterprises with serious quality credit dishonesty by the General Administration of Quality Supervision, Inspection and Quarantine. Deemed by law enforcement and regulatory authorities to have committed serious illegal and dishonest acts;

5.1.9 拒绝接受国家产品质量监督抽查的。


5.1.10. 获证组织食品安全管理体系不符合认证依据或相关产品不符合标准要求，需要立即撤销认证证书的；（FSMS适用）Refusing to accept national product quality supervision and random inspection

5.1.11. 获证组织出现食品安全事故、市场监督管理部门监督抽查产品和食品安全生产规范体系检查不合格等情况，需要立即撤销认证证书的；（FSMS适用）If a food safety incident occurs to the certified organization, or the market supervision and management department conducts random inspections of products and food safety production standard system and fails to meet the standards, the certification certificate needs to be revoked immediately; (FSMS applicable)

5.1.12. 获证组织不再生产获证范围内产品的或不再提供获证范围内服务的The certified organization no longer produces products within the scope of certification or no longer provides services within the scope of certification;

5.1.13. The certified organization fails to take effective measures to deal with major complaints from relevant parties;

5.1.13. 获证组织对相关方重大投诉未能采取有效处理措施的The certified organization fails to take effective measures to deal with major complaints from relevant parties;

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5.1.14. 获证组织虚报、瞒报获证所需信息的 The certified organization falsely reports or conceals the information required for certification;

5.1.15. 获证组织故意或持续的不满足国家食品安全管理相关法律法规要求的；（FSMS 适用） The certified organization intentionally or continuously fails to meet the requirements of national food safety management laws and regulations; (FSMS applicable)

5.1.16. 其他应撤销认证证书的 Other reasons why the certification should be revoked.

5.2 对撤销管理体系认证/注册的获证客户，经部门经理同意并向技术部提出证书状态变更审批申请，由技术部评审后转入行政人事部进行办理公司发文，经总经理审批后，下发撤销管理体系认证证书的通知，给被撤销管理体系认证证书的获证客户，要求被审核方，停止使用任何提及认证/注册的广告物品，收回其管理体系认证证书，并在公开媒体上予以公告 For certified clients whose management system certification / registration is revoked, the department manager shall agree and submit an application for approval of certificate status change to the Technical Department, which will be reviewed by the Technical Department and transferred to the Administrative and Human Resources Department for processing. The company will issue a document, and after approval by the General Manager, a notice of revocation of the management system certification certificate will be issued to the certified client whose management system certification certificate is revoked, requiring the audited party to stop using any advertising materials mentioning the certification / registration, to withdraw its management system certification certificate, and to announce it in public media.

5.3 公司撤销获证客户的管理体系认证/注册，即表明深圳市深大国际认证有限公司（以下简称深大国际认证）不再证明该获证客户的管理体系符合标准要求，终止了深大国际认证有限公司与该获证客户的管理体系认证/注册关系 The Company's revocation of the management system certification/registration of a certified customer means that SHENZHEN SHENDA INTERNATIONAL CERTIFICATION CO.,LTD (hereinafter referred to as SDIC) . will no longer certify that the management system of the certified customer meets the standard

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requirements and terminate the management system certification/registration relationship between SDIC. and the certified customer.

5.4 当该获证客户经整改后达到所申请标准要求时，可向深大国际认证有限公司重新申请，公司可按程序重新予以办理
 When the certified customer meets the applied standard requirements after rectification, he/she may reapply to SDIC. and the company may re-process it according to the procedures.

6 获证组织主动申请不再保持认证证书时，应确认在不存在暂停或撤销情形后，注销其认证证书，并保留相应证据。

7 管理体系认证/注册范围的缩小 Reduction of the scope of management system certification/registration

获证客户可以向深大国际认证有限公司申请缩小认证/注册范围。由审核部根据获证客户申请的时机，安排在监督审核时或单独的审核安排对获证组织的管理体系认证/注册范围的缩小予以确认。经合格评定确认获证客户缩小认证/注册范围不影响其保持证书的有效性后，将缩小此部分的认证/注册，并换发管理体系认证证书，并在公开媒体上予以公告。

Certified clients can apply to SDIC. to reduce the scope of certification/registration. The Audit Department will confirm the reduction of the scope of management system certification/registration of the certified organization during the supervision audit or a separate audit according to the timing of the certified client's application. After the conformity assessment confirms that the reduction of the scope of certification/registration by the certified client does not affect the validity of its certificate, the certification/registration of this part will be reduced, and the management system certification certificate will be reissued, and announced in the public media

当在对受审核方的审核过程中发现拟认证或已认证的部分范围持续或严重不能满足认证要求，由审核组长向机构提出申请，经技术部、审核部审批后将缩小此部分的认证/注册，并换发管理体系认证证书，并在公开媒体上予以公告。

When it is found during the audit of the audited party that part of the

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scope to be certified or already certified continues to or seriously fails to meet the certification requirements, the audit team leader shall submit an application to the organization. After approval by the Technical Department and the Audit Department, the certification/registration of this part will be reduced, and the management system certification certificate will be reissued and announced in the public media

如果获证组织申请缩小认证范围，或获证组织在认证范围的某些部分持续地或严重地不满足认证要求，我机构将缩小其认证范围，以排除不满足要求的部分。认证范围的缩小不应将能够影响认证范围内终产品食品安全的活动、过程、产品或服务排除在认证范围之外。（FSMS适用）

If the certified organization applies to reduce the scope of certification, or the certified organization fails to meet the certification requirements in some parts of the certification scope continuously or seriously, our organization will reduce its certification scope to exclude the parts that do not meet the requirements. The reduction of the certification scope should not exclude activities, processes, products or services that can affect the food safety of the final product within the scope of certification. (FSMS applicable)

认证范围缩小后，获证客户应修改所有广告材料。After the scope of certification is reduced, certified clients should revise all advertising materials

8 管理体系认证/注册范围的扩大 Expansion of the scope of management system certification/registration

获证客户可以向深大国际认证有限公司申请扩大认证/注册范围。对于已授予的认证，深大国际认证有限公司将对扩大认证范围的申请进行评审，并确定能否予以扩大所需的审核活动。可以在监督审核时对获证组织的管理体系认证/注册范围的扩大予以确认，也可进行单独的审核予以确认，详见《审核过程管理程序》。

Certified customers can apply to SDIC. to expand the scope of certification/registration. For the granted certification, SDIC. will review the application for expansion of the scope of certification and

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determine whether the required audit activities can be expanded. The expansion of the scope of management system certification/registration of the certified organization can be confirmed during the supervisory audit or through a separate audit. For details, please refer to the Audit Process Management Procedure.

对于申请扩大认证范围的，应对获证组织的生产现场实施审核。（HACCP适用）

For the certified organization applying for the expansion of the certification scope, the certification body shall conduct an audit of the production site of the certified organization. (HACCP applicable)


9 管理体系认证 / 服务认证的终止 Termination of Management System Certification/Service Certification

9.1 获证客户出现下列情况之一者，客服向部门经理进行报告、提出申请，部门经理与各部门进行调查、确认后报告总经理，经总经理审批后终止审核，将终止获证组织管理体系认证/服务认证资格
 If a certified customer encounters any of the following situations, the customer service shall report to the department manager and submit an application. The department manager and other departments shall investigate and confirm the situation and report to the general manager. After approval by the general manager, the review shall be terminated and the management system certification/service certification qualification of the certified organization shall be terminated:

9.1.1 客户要求终止 Termination Requested by Customer

9.1.2 监督或其他活动的结果证实客户存在不满足认证要求的不符合时，经过适当措施后依然不符合认证要求
 When the results of surveillance or other activities confirm that the client does not meet the certification requirements, the certification requirements are still not met after appropriate measures are taken;

8.2 公司将按照认证方案的规定采取措施，并对正式认证文件、公布的信息、标志使用的授权等做出所有必要的更改，以确保没有任何信息显示该产品仍持续获得认证
 The Company will take steps as specified in the Certification Scheme and make all necessary changes to formal certification documents, published

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information, authorisations for the use of the Mark, etc. to ensure that there is no information indicating that the product continues to be certified.。

10 服务认证的缩小 Narrowing of service certification


当缩小认证范围以剔除不符合的服务类别时，公司将按照认证方案的规定采取措施，并将对正式认证文件、公布的信息、标志的使用授权等做出所有必要的更改，以确保缩小的认证范围被清晰地传达到客户，并在认证文件和公布的信息中清晰地描述。

When the scope of certification is reduced to eliminate non-compliant service categories, the company will take measures in accordance with the provisions of the certification scheme and will make all necessary changes to the formal certification documents, published information, authorization to use the mark, etc. to ensure that the reduced scope of certification is clearly communicated to customers and clearly described in the certification documents and published information

11 服务认证的暂停 Suspension of service certification

在客户采取补救措施前暂停认证时，公司将按照认证方案的规定采取措施，并对正式认证文件、公布的信息、标志使用的授权等做出所有必要的更改，以确保没有任何信息显示该产品仍持续获得认证。公司将指定一个或多个人员向客户说明和沟通以下信息
When certification is suspended before the client takes remedial action, the company will take action as specified in the certification scheme and make all necessary changes to the official certification documents, published information, authorization to use the mark, etc. to ensure that there is no information indicating that the product continues to be certified. The company will designate one or more persons to explain and communicate the following information to the client:

- 为结束暂停和恢复认证，根据认证方案所需采取的措施 the actions required under the certification scheme to end suspension and reinstate certification;
- 认证方案要求的任何其他措施 any other measures required by the certification scheme.

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12 服务认证的撤销 Revocation of service certification


撤销认证时，公司将按照认证方案的规定采取措施，并对正式认证文件、公布的信息、标志使用的授权等做出所有必要的更改，以确保没有任何信息显示该产品仍持续获得认证。

When revoking a certification, the company will take the measures specified in the certification scheme and make all necessary changes to the official certification documents, published information, authorization for the use of the mark, etc. to ensure that there is no information indicating that the product continues to be certified.

13 服务认证的保持认证、暂停后恢复认证 Service authentication maintenance, authentication restoration after suspension

13.1 公司规定的条件（如：增加监督）下保持认证 Maintain certification under conditions specified by the Company (e.g. increased surveillance)。

13.2 如果暂停后恢复认证，将对正式的认证文件、公布的信息、标志使用的授权等进行所有必要的修改，以确保表明产品仍保持认证的状态。如果恢复认证的条件是做出缩小认证范围的决定，则将对正式的认证文件、公布的信息、标志使用的授权等进行所有必要的修改，以确保缩小的认证范围被清楚地传达到客户，并在认证文件和公布的信息中清晰地描述 If certification is reinstated after suspension, the Company will make all necessary changes to the formal certification documents, published information, authorization to use the mark, etc. to ensure that the product remains certified. If the reinstatement of certification is conditional on a decision to reduce the scope of certification, the Company will make all necessary changes to the formal certification documents, published information, authorization to use the mark, etc. to ensure that the reduced scope of certification is clearly communicated to customers and clearly described in the certification documents and published information。

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14 产品认证的变更 Changes in product certification

当客户获证产品在认证证书有效期内存在有机产品生产、加工单位名称或法人性质发生变更，产品种类和数量减少，或其他需要变更认证证书的情形时，公司将按照认证方案和管理办法的规定采取相应措施，指导客户在15日内向公司提交申请变更，公司在收到认证证书变更申请之日起30日内，对认证证书、相关文件、公布信息等内容进行变更。（有机产品认证适用）

When the name or legal person nature of the organic product production or processing unit of the customer's certified product changes during the validity period of the certification, the product type and quantity decrease, or other circumstances require changes to the certification, the company will take corresponding measures in accordance with the provisions of the certification plan and management regulations, and guide the customer to submit an application for change to the company within 15 days. The company will make changes to the certification certificate, related documents, published information, etc. within 30 days from the date of receipt of the application for change of the certification. (Applicable to organic product certification)

15 产品认证的注销 Cancellation of product certification

当客户存在认证证书有效期届满且未申请延续使用、获证产品不再生产、自行申请注销或其他需要注销认证证书的情形，公司在30日内注销认证证书并通知客户将被撤销的有机产品认证证书和未使用的标志交回，或销毁剩余标志和带有有机产品认证标志的产品包装。如必要，客户还需召回被撤销有机产品认证证书相应批次带有有机产品认证标志的产品。（有机产品认证适用）

When a customer's certification certificate expires and the customer has not applied for renewal, the certified product is no longer produced, the customer applies for cancellation on his own or other circumstances require cancellation of the certification certificate, the company will cancel the certification certificate within 30 days and notify the customer to return the revoked organic product certification certificate

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and unused logo, or destroy the remaining logo and product packaging with the organic product certification logo. If necessary, the customer must also recall the corresponding batch of products with the organic product certification logo of the revoked organic product certification certificate. (Applicable to organic product certification)


公司根据程序文件采取有效措施避免各类无效的认证证书和标志继续使用，对于无法回收的证书和标志，公司在证书注销之日30天内在相关媒体和网站上公布注销认证证书的决定。（有机产品认证适用）

The company takes effective measures according to the procedure documents to avoid the continued use of various invalid certificates and marks. For certificates and marks that cannot be recycled, the company will announce the decision to cancel the certificate in relevant media and websites within 30 days of the date of cancellation. (Applicable to organic product certification)

16 产品认证的暂停 Suspension of product certification

当客户存在未按照规定适用认证证书或认证标志，获证产品的生产、加工、销售等活动或管理体系不符合认证要求，且经公司评估在暂停期限内能够采取有效纠正或纠正措施，或其他需要暂停认证证书的情形时，公司在15日内通知客户停止使用有机产品认证证书和标志，同时封存带有有机产品认证标志的相应批次产品，并暂停认证证书。在2个工作日内将客户名单及证书暂停原因通过认监委网站“中国食品农产品认证信息系统”向认监委报告，并对外公布。（有机产品认证适用）

When a customer fails to apply the certification certificate or certification mark in accordance with regulations, the production, processing, sales and other activities or management system of the certified products do not meet the certification requirements, and the company evaluates that effective correction or corrective measures can be taken within the suspension period, or other circumstances require the suspension of the certification certificate, the company will notify the customer within 15 days to stop using the organic product certification certificate and mark, and seal the corresponding batches of products with the organic product certification mark, and suspend the certification

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certificate. Within 10 days, the customer list and the reason for the suspension of the certificate will be reported to the Certification and Accreditation Administration through the "China Food and Agricultural Product Certification Information System" on the Certification and Accreditation Administration website, and announced to the public. (Applicable to organic product certification)


17 产品认证的撤销 Revocation of product certification

当客户存在下列情形之一的，公司在7日内撤销认证证书，回收或销毁未使用的有机标志或带有有机标志的产品包装，必要时要求客户召回相应批次带有有机产品认证标志的产品，并将客户名单及撤销证书原因在2个工作日内报送至认监委网站“中国食品农产品认证信息系统”，并对外公布。（有机产品认证适用）If a customer is in any of the following situations, the company will revoke the certification within 7 days, recycle or destroy unused organic logos or product packaging with organic logos, and if necessary, require the customer to recall the corresponding batch of products with organic product certification logos, and submit the customer list and the reason for revoking the certificate to the "China Food and Agricultural Product Certification Information System" on the Certification and Accreditation Administration website within 10 days and make it public. (Applicable to organic product certification)

A) 客户获证产品质量不符合国家相关法规、标准强制要求或者被检出有机产品国家禁用物质The quality of the certified products of the customer does not meet the mandatory requirements of relevant national laws and regulations or standards, or substances banned by the state for organic products are detected;

B) 客户获证产品生产、加工活动中使用了有机产品国家标准禁用物质或收到禁用物质污染The client's certified products use prohibited substances in the national organic product standards or are contaminated by prohibited substances in their production and processing activities;

C) 客户对获证产品虚报、瞒报认证所需信息The customer falsely reports or

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conceals the information required for certification of the certified product;

D) 客户超范围使用获证产品的认证标志The customer uses the certification mark of the certified product beyond the scope;

E) 获证产品的产地（基地）环境质量不符合认证要求The environmental quality of the production site (base) of the certified product does not meet the certification requirements;

F) 获证产品的生产、加工、销售等活动或者管理体系不符合认证要求，且在认证证书暂停期间，未采取有效纠正或纠正措施The production, processing, sales and other activities or management system of the certified products do not meet the certification requirements, and no effective correction or corrective measures have been taken during the suspension of the certification certificate;

G) 获证产品在认证证书表明的生产、加工场所外进行了再次加工、分装、分割The certified product is reprocessed, repacked or split outside the production and processing site indicated in the certification certificate;

H) 客户对相关方重大投诉且确有问题未能采取有效处理措施The customer has a major complaint against the relevant party and there is indeed a problem but no effective measures have been taken to deal with it;

I) 客户从事有机产品认证活动因违反国家农产品、食品安全管理相关法律法规，受到相关行政处罚The client's organic product certification activities violated the national laws and regulations on agricultural products and food safety management and were subject to relevant administrative penalties;

J) 客户拒不接受认证监管部门或公司实施监督The client refuses to accept supervision by the certification regulatory authority or company;

K) 其他需要撤销认证证书的情形Other circumstances where the certification certificate needs to be revoked.

18 产品认证的恢复 Restoration of product certification

18.1 对因14、16条例被注销或撤销认证证书的客户，公司不能以任何理由恢复认

 深圳市深大国际认证有限公司 SHENDA INTERNATIONAL CERTIFICATION CO., LTD		版次 Edition	B/6
		文件编号 Document	SDIC-OP-TC-005
文件名称 File name	暂停、撤销、注销、扩大、缩小和终止认证程序 Suspension, revocation, expansion, reduction and termination of certification procedures	生效日期 Effective Date	2025年10月21日 October 10, 2025

证证书。（有机产品认证适用）For customers whose certification certificates have been cancelled or revoked due to Regulations 14 and 16, the company cannot restore the certification certificates for any reason. (Applicable to organic product certification)

18.2对因16条例被暂停认证证书的客户，公司在在认证暂停期满且完成对不符合项的纠正或纠正措施进行评审确认后，恢复认证证书。（有机产品认证适用）

For customers whose certification certificates have been suspended due to Regulation 16, the company will restore the certification certificate after the suspension period expires and the correction or corrective measures for non-conformities are reviewed and confirmed. (Applicable to organic product certification)

19 记录 records

《证书信息变更审批表》Certificate Information Change Approval Form